Government of Pakistan
Ministry of Federal Education &
Professional Training
****

F.No.6-8/2019-20(G&P) Islamabad, 16th August, 2024

OFFICE MEMORANDUM

Subject: **AUTOMATION PROCESS FOR ISSUANCE OF VISA NOTES**

The undersigned is directed to refer to Ministry of Foreign Affairs' letter No.DCP(V&F)-2/5/2024(NV Policy), dated 25.06.2024 on the above mentioned subject and to inform that the competent authority i.e., Secretary, Ministry of Federal Education & Professional Training has been pleased to nominate Mr. Hameed Khan Niazi, Deputy Secretary (Admn) as Focal Person in the matter in respect of this Ministry.

2. The particulars of the officer are as under:-

i)	Name:	Mr. Hameed Khan Niazi
ii)	Designation:	Deputy Secretary (Admn) (BS-19)
iii)	Email:	hameedniazi02@gmail.com
iv)	Specimen Signature:	
v)	Telephone No.	051-9205433
vi)	Mobile No.	0333-5177343

(Muhammad Iqbal)
Section Officer (Admn)
Tel:- 051-9204981

Ministry of Foreign Affairs,
Mr. Shoaib Sarwar Sandhu,
Deputy Chief of Protocol (V&F),
Government of Pakistan,
Islamabad.

Copy to;-
i) SPS to Secretary, M/o FE & PT, Islamabad.
ii) PS to Senior Joint Secretary (Admn), M/o FE & PT, Islamabad.
iii) APS to Deputy Secretary (Admn), M/o FE & PT, Islamabad.
iv) Section Officer (G&P), M/o FE & PT, Islamabad.
v) Officer concerned.
vi) IT Specialist, M/o FE & PT, with the request to upload on the website of the Ministry.